



Question Driven Observation

Name of Instructor:

Course number and name:

Name of Observer:

Course enrollment / Format:

Date:

Description of space:

Instructions: Use the questions below to guide your observations.

Write a brief non-evaluative description of the class you visited.

- a. Was it a large lecture, a small class, or a discussion?
- b. What methods were used to present the material (e.g., lecture? slides? dialogue between instructor and students?)
- c. How was the time apportioned?

Write an evaluation of this class session. Your evaluation should include responses to the following questions:

- a. How well was the material organized?
- b. How clearly was it presented?
- c. Did the instructor encourage critical thinking?
- d. Was time well utilized?
- e. Did the instructor communicate enthusiasm and interest in the subject?
- f. If discussion took place, how well did the instructor moderate it?
- g. How did the instructor respond to students' questions and comments?
- h. Were faculty-student interactions lively and interesting?
- i. Did the instructor have a thorough knowledge of the material?
- j. Was the material presented up-to-date?

Write an evaluation of the syllabus and any other written material (e.g., exams) that you considered. Your evaluation should include responses to the following questions:

- a. Does the syllabus set out clear learning objectives for the course?
- b. Is the syllabus well organized and well conceptualized?
- c. Does the syllabus make clear the basis for grading?
- d. Is the instructor covering the major areas that should be covered in this course?

Provide constructive criticism that the instructor can use to improve the course. Issues to consider include:

- a. delivery methods
- b. student interactions
- c. types of material presented and distributed
- d. grading and evaluation methods

Acknowledgements

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