



Focus on Group Behavior

Name of Instructor:

Course number and name:

Name of Observer:

Course enrollment / Format:

Date:

Description of space:

Instructions: Note which of the following behaviors associated with effective group work occur and to what extent:

Behaviors Associated with Effective Group Work:	Comments:
<ol style="list-style-type: none">1. Selects/creates a relevant, useful activity that clearly requires a group process.2. Gives clear oral or written instructions for the activity.3. Clearly explains the purpose and expected outcome of each group activity.4. Breaks the activity down into a clear, manageable sequence or process when reviewing the instructions.5. Checks to see if students understand the instructions.6. Models the task or a part of the task before placing the students into groups.7. Assigns specific roles for each student or allows group to assign specific roles.8. For each role, identifies specific behaviors necessary for completion of the task.9. Facilitates organization of groups by identifying a location or asking groups to find a location.10. States a fixed amount of time in which students must complete the activity.	

<ol style="list-style-type: none">11. Takes an active role: checks progress, provides feedback and guidance; keeps students on task.12. Allows students an appropriate amount of time to complete the activity satisfactorily.13. Serves as a facilitator without dominating or disrupting the group process.14. Provides an opportunity for the unified group to validate the activity through discussion, presentation, or report.	
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